

TechTrend, Inc.

NASA SEWP VI Ordering Guide

Company	TechTrend, Inc.
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SEWP VI Category B Contract	80TECH26D1215 — Enterprise-Wide ITC/AV Service Solutions
SEWP VI Category C Contract	80TECH26D0709 — ITC/AV Mission-Based Services
Period of Performance	November 1, 2026 – October 31, 2036
UEI	U3QWA5LCAJ97
CAGE Code	4SSX4
Business Size	Small Business (all associated NAICS)
Primary NAICS	541512 — Computer Systems Design Services

About TechTrend

TechTrend is a small business professional services firm founded in 2003, providing Information Technology, Communications, and Audio/Visual (ITC/AV) services to Federal agencies. TechTrend is a services provider, not a product reseller; all offerings under both SEWP VI contracts are labor-based professional services. TechTrend's core service areas include cloud migration and cloud-native transformation, DevSecOps (including its FedRAMP-authorized Federal GovCloud DevSecOps Platform), digital application modernization, Microsoft Power Platform development, cybersecurity and CMMC support, and generative AI solutions.

Certifications: CMMI Level 3 (Development), CMMC Level 2 (Appraised), ISO 9001, ISO/IEC 20000-1, ISO/IEC 27001, and ISO/IEC 42001.

About NASA SEWP VI

NASA SEWP (Solutions for Enterprise-Wide Procurement) is a Government-Wide Acquisition Contract (GWAC) available to all Federal agencies and their approved contractors. The program is self-funded through a usage fee assessed on each order (0.34% of order value, no fee cap), payable via pay.gov. The fee is embedded in TechTrend's pricing (calculation factor 0.0033885 per order) and is not listed separately on a quote or invoice.

What's in Scope Under TechTrend's SEWP VI Contracts

Both contracts cover the same range of ITC/AV professional services; the applicable category depends on how the requirement is used.

Category B - Enterprise-Wide ITC/AV Service Solutions (80TECH26D1215)

For requirements that provide an enterprise-wide solution supporting an agency's overall mission needs. Ancillary products are limited to supporting the enterprise-wide services requirement.

Category C - ITC/AV Mission-Based Services (80TECH26D0709)

For requirements that support a particular mission need. Ancillary products are limited to supporting the mission-based services requirement. Category C is a small business set-aside by default and carries a per-order threshold set by NASA SEWP (\$2 million in the 1st year of contract performance; \$10 million in the 2nd year; the threshold is removed beginning in the 3rd year).

TechTrend's professional service areas — cloud migration and cloud-native transformation, DevSecOps, digital application modernization, Microsoft Power Platform, cybersecurity/CMMC support, and generative AI — are available under either category, depending on whether the requirement is enterprise-wide or mission-specific.

If you are unsure whether a requirement is in scope of TechTrend's SEWP VI contracts, send an overview or statement of work to info@techtrend.us and we will confirm, or contact NASA SEWP at help@sewp.nasa.gov.

Fair Opportunity

FAR 16.505(b)(1) provides that each contractor shall be given fair opportunity to be considered for each order exceeding \$10,000 issued under a multiple-award contract. The method for obtaining fair opportunity is at the discretion of the ordering Contracting Officer, who must document the rationale for placement and price of each order. The customer determines the criteria for which eligible Contract Holders receive their request; by default, this includes all Contract Holders that match the NAICS code and business size selected by the customer within the applicable category. Use of the SEWP Quote Request Tool (QRT) is the recommended method to support this process. See <https://www.sewp.nasa.gov/fairopportunity.shtml> for NASA SEWP's fair opportunity policy.

How to Request a Quote

Submit requirements through the NASA SEWP Quote Request Tool (QRT), the recommended method for obtaining a quote from TechTrend. TechTrend will respond through the CHOP Quote tool for items and services on contract, priced at or below the current SEWP database of record price, and will clearly state the period for which the quote is valid.

Some TechTrend offerings may be listed on contract as unpriced To Be Quoted (TBQ) CLINs, used when final pricing depends on the specific customer requirement (for example, a labor category or engagement whose scope varies by customer). When a customer submits a matching requirement, TechTrend will add a priced child CLIN and quote that priced item.

For questions about a requirement before submitting it, or to discuss scope, contact:

- Email: info@techtrend.us
- Phone: (855) 469-1709

Support service contractors may also submit orders under TechTrend's SEWP VI contracts if their Government Contracting Officer submits a Letter of Authorization to the SEWP Program Management Office (PMO).

Ordering Process

- The customer submits a requirement through the SEWP Quote Request Tool (QRT), selecting the applicable Category, NAICS code, and business size.
- TechTrend responds with a quote through the CHOP Quote tool. All items and services quoted must already be on contract and priced at or below the current contract price at the time of the quote.
- The customer's Contracting Officer selects a Contract Holder and issues the order. All orders (including delivery orders, task orders, credit card orders, and modifications) must be sent to the SEWP Program Office, preferably directly from the customer, or from TechTrend if the customer sends the order to TechTrend directly.
- An order cannot be processed or fulfilled until the SEWP Program Office enters it into the SEWP database, confirms all offerings are on contract and properly priced, and assigns a SEWP Control Number (SCN) — the unique order tracking number.

- TechTrend must meet the delivery time stated in its quote; delivery performance is tracked on the SEWP Program Performance page.

Orders may be routed to the SEWP Program Office by email (sewporders@sewp.nasa.gov), fax (301-286-0317), or mail (SEWP Program Office, 10210 Greenbelt Road, Suite #270, Lanham, MD 20706).

Payment

TechTrend accepts Government purchase cards for orders under both SEWP VI contract categories. Card payments are processed directly by TechTrend; TechTrend will not require the Government to use a third-party payment method (e.g., Venmo, Zelle, PayPal).

For credit card orders, provide the following information when reporting the order: Delivery/Order Number, quote reference, date issued, TechTrend's SEWP VI contract number, TechTrend's mailing address and phone number, issuing office name and mailing address, ship-to office name and mailing address, total dollar amount, Contracting Officer's name, phone number, and signature, date signed, and line items/pricing.

Orders not paid by purchase card are paid via Electronic Funds Transfer (EFT) to the bank account specified in the task order.

Order Issues and Post-Delivery Support

TechTrend delivers labor-based professional services, not hardware or software products; TechTrend does not provide product installation or product warranty. Performance, support, and service levels for each order are governed by the Performance Work Statement (PWS) and any Service Level Agreements (SLAs) defined in that order's task order. Post-delivery technical and project support is managed directly by TechTrend's assigned Program Manager for the order.

For questions about an active order, delivery status, or performance issues, contact:

- Email: pchase@techtrend.us or info@techtrend.us
- Phone: (855) 469-1709

TechTrend will work with the customer to resolve any issue to the customer's satisfaction.

TechTrend Program Contacts

Role	Name / Phone	Email
Program Manager	Paul Chase (703) 346-9493	pchase@techtrend.us
Deputy Program Manager	Ariel Merrill (949) 614-3745	afitchett@techtrend.us

NASA SEWP Program Contact Information

- SEWP Helpline: help@sewp.nasa.gov / (301) 286-1478
- SEWP PMO Hours: Monday–Friday, 7:30 AM – 6:00 PM (ET)
- SEWP VI Website: <https://www.sewp.nasa.gov/sewpvi/>

This guide is provided for informational purposes. The issuing Contracting Officer may negotiate additional terms and conditions for a specific order; TechTrend's SEWP VI contracts shall prevail in the event of any conflict.